

**FORM 1**

**Application for assessment of Development charges  
(Under rule 7).**

To  
The Planning Authority,

Sir,

I intend to develop/institute/change the use of land/building as per details furnished in the statement below for which permission is required under this Act. I hereby request that you will be pleased under section to declare the liability of land and/or building for the levy of development charges and to determine the development charges payable and communicate the same to me.

Yours faithfully,

1. (a) Name of the owner/occupier .....
  - (b) Full address .....
  - (c) Name of applicant .....
  - (d) Date of application for permission
- 
1. Description of land or building for which development charges has to be assessed
    - (a) Door number .....
    - (b) Survey number and sub division number, if any .....
    - (c) Name of street .....
    - (d) Name of division or ward .....
    - (e) Village or town.....
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2. Land –
    - (i) Total area of the land hectare
    - (ii) Present use ..... Residential/Industrial/Commercial/Misc.
    - (iii) Use proposed..... Residential/Industrial/Commercial/Misc.
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- Building
- (i) Plinth area of building .....
  - (ii) Present use ..... Residential/Industrial/Commercial/Misc.
  - (iii) Use proposed Residential/Industrial/Commercial/Misc.
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3. Any other particulars supporting the application

Signature of the applicant

Date:  
Station:

FORM 2  
Provisional notice of assessment of Development charges  
(Under rule 8)

To

Please take notice that the development charge on the development/institution of .  
..... use/change of ..... use to ..... use in land and/or  
building bearing D.No..... street ..... Division/Ward  
Resurvey or Town survey of land ..... square metre of building has been  
provisionally assessed for development charge of Rs..... (Here enter the particulars of  
assessment).

You may lodge before the Planning Authority within 15 days from the date of  
receipt of this notice a statement in writing of your objections, if any, to the assessment. The  
objections, if any, received will be enquired in on ..... at ..... when you may  
appear in person or through an authorised agent and present any oral or documentary  
evidence in support of your objection.

Member –Secretary

Executive Authority.

Date:  
Station:

FORM 3  
Notice of Demand of Development charge  
(Under rule 9)

To

Please take notice that the land/building bearing D.No..... Street ..... Division/Ward and Resurvey of Town Survey No..... of village ..... Town with an extent of ..... hectare/has been assessed/for the payment of a development charge of Rs..... you are required to pay the above sum within 30 days from the date of service of this notice to the planning authority. Please take notice that if the payment is not made within the time specified above interest at the rate of 6 per cent per annum on the amount outstanding shall also be payable.

Member –Secretary

Executive Authority.

Date:

Station: